

UNITED STATES ELECTION ASSISTANCE COMMISSION



VOTER REGISTRATION SURVEY

The following form should be completed on-line or in electronic format. Completed forms should be returned to the United States Election Assistance Commission via email to Survey Response@eac.gov on or before March 31, 2005.

Please complete all of the fields below. Specific instructions relative to certain fields are found at the end of this form. If your question or concern is not answered in the instructions section of this form, please contact Brian Hancock at 202-566-3100.

RESPONDENT INFORMATION:		
Name of the responding State: West Virginia	Date response is submitted: 4/5/05	
Name of responding official: Jason Williams	Title of responding official: Assistant Manager	
Address of responding official: Secretary of State 1900 Kanawha Blvd East Charleston, WV 25305	Email Address: jwilliams@wvsos.com	
	Phone Number: 304-558-6000	Fax Number: 304-558-0900

TOTAL VOTER REGISTRATION:
Please respond to the following questions in the space provided below.

1. Total number of registered voters (active) at the time of the close of registration for the 2002 Federal general election
1,060,892
2. Total number of registered voters (inactive) at the time of the close of registration for the 2002 Federal general election
Data as received from counties - 355,684

3. Total number of registered voters (active) at the time of the close of polls for the 2004 Federal general election (November 2, 2004)
1,168,694
4. Total number of registered voters (inactive) at the time of the close of polls for the 2004 Federal general election (November 2, 2004)
Data as received from counties - 338,045
5. Total number of registered voters who were determined to be eligible to vote in the November 2, 2004 election through the provisional voting process.
Data as received from counties - 221,433
6. Were there any voter registration applications received prior to the deadline for registering to vote in the November 2, 2004 election that were not processed in time for the election?
- Yes No

VOTER REGISTRATION OFFICIALS:

Please respond to the following questions in the space provided below.

7. Identify the local election official primarily responsible for registering voters.
County Clerks
8. Identify each and every other state or local government office or agency that conducts voter registration including (a) motor vehicle offices, (b) all offices that provide public assistance that are mandated as registration sites by NVRA, (c) all offices that provide state-funded programs primarily serving persons with disabilities, (d) all Armed Forces recruitment offices, and (e) all other agencies designated by the State.
Motor Vehicles, Department of Health and Human resources, Social Services (daycare), Women, infant and children (wic), Blind/Handicap Division on Library Commission, Bureau of Senior Services, Department of Public Safety (DPS), WV Colleges and Universities, WV County Clerk Marriage License Division, Recruitment office, WV Division of Veterans Affairs,

9. Identify whether voter registration forms are received by local registration officials or state registration officials.
- Local State Both
10. Identify whether voter registration forms are processed by local registration officials or state registration officials.
- Local State Both
11. Total number of election jurisdictions conducting voter registration
55
12. Total number of jurisdictions identified in question 11 that provided information for this survey
55

VOTER REGISTRATION APPLICATIONS:

Please respond to the following questions in the space provided below.

13. Total number of voter registration applications received from all sources during the period from the close of registration for the November 2002 federal election until the close of registration for the November 2004 Federal election
2004 data only - 144,376
14. Total number of **mail** voter registration applications (including state, federal, and military or overseas forms that are accepted) received during the period from the close of registration for the November 2002 Federal election until the close of registration for the November 2004 Federal election
Data as received from counties - 85,166
15. Total number of voter registration applications received **in person in the clerk or voter registrars' office** during the period from the close of registration for the November 2002 Federal election until the close of registration for the November 2004 Federal election
Data as received from counties - 56,540

16. Total number voter registration applications received from each voter registration agency, including (1) motor vehicle offices, (2) all public assistance agencies that are mandated as registration sites by NVRA, (3) all offices that provide state-funded programs primarily serving persons with disabilities, (4) all Armed Forces recruitment offices, and (5) all other agencies designated by the State (those identified in response to question 8), during the period from the close of registration for the November 2002 Federal election until the close of registration for the November 2004 Federal general election

Motor Vehicle Offices 59,149

Offices that provide Public Assistance 14,556

Offices the provide State-funded programs primarily serving persons with disabilities 616

Armed Forces recruitment offices 58

Other agencies designated by the State 40,882

17. Total number of voter registration applications identified in response to questions 14 – 17 that were **changes of address, name or party**

Data as received from counties - 89,663

18. Total number of voter registration applications identified in response to questions 14-17 that were **duplicates** of other valid voter registrations

Data as received from counties - 2,355

19. Total number of voter registration applications identified in response to question 13 that were invalid or rejected (other than duplicates)

Data as received from counties - 2,254

20. How are voter registration applications transferred from other voter registration agencies (see question 16) to the official responsible for voter registration? (i.e. email, VPN, tape, disk, mail, fax)

By mail and hand delivered

21. What, if any, training is provided to employees of voter registration agencies on the voter registration process?
manuals, yearly seminars, video, powerpoint presentations, various special seminars during the year and on going media communication
22. Identify any restrictions on the acceptance of voter registration applications such as paper weight, fax, electronic, mail (for non-NVRA states), batch, third-party delivery, etc.
All voter registration applications are accepted for review, after review of application the incomplete applications are returned to voter for corrections
23. Total number of new valid registrations added to the voter registration lists between the 2002 and 2004 Federal general elections
138,224

PROCESSING VOTER REGISTRATION APPLICATIONS:
Please respond to the following questions in the space provided below.

24. How are voter registration applications maintained (e.g., paper or computerized)?
 Paper Computerized Other
If Other is selected, please specify the method of maintaining records.
25. How does the registration official check for duplicate registrations?
Our HAVA compliant Statewide Voter Registration System has a function that will check for duplicate registration in our state only
26. Does your State check for duplicate voter registrations across state lines?
 Yes No

27. What type of number is used as a voter registration number (e.g., social security number, unique identifier)? If a unique identifier is used, please identify what method is used for assigning the identified (e.g., random, combination of county number and other number)

- Social Security Number (4 digits) Driver's License Number
 Social Security Number (9 digits) Unique Identifier
 Other

Assigned by computer

28. Are applicants who are rejected notified of the rejection and reason for rejection?

- Yes No

LIST MAINTENANCE:

Please respond to the following questions in the space provided below.

29. How many removal notices (Section 8(d)(2) confirmation notices) were sent between the close of registration for the November 2002 election and November 2, 2004?

Data as received from counties - 52,316

30. How many responses were received to the confirmation notices identified in response to question 29?

Data as received from counties - 17,420

31. How many voters were moved to the inactive list?

Data as received from counties - 17,541

32. How many voters were ultimately removed from the voter rolls between the close of registration for the November 2002 election and November 2, 2004?

Data as received from counties - 41,101

33. How many voters were removed from the voter rolls between the close of registration for the November 2002 election and November 2, 2004 because of the **death of the voter**?
2004 data only-12,071
34. How many voters were removed from the voter rolls between the close of registration for the November 2002 election and November 2, 2004 due to **failure to vote in two consecutive federal general elections**?
2004 data only-2,409
35. How many voters were removed from the voter rolls between the close of registration for the November 2002 election and November 2, 2004 because the **voter requested to be removed**?
2004 data only-9,618
36. How many voters were moved from the voter rolls between the close of registration for the November 2002 election and November 2, 2004 because of **disqualifying felony convictions**?
2004 data only-180
37. How many voters were removed from the voter rolls between the close of registration for the November 2002 election and November 2, 2004 for reasons other than those set forth in questions 33 – 36? Please specify the reason for the removal.
2004 data only (challenged)-2,440
38. What sources of data are considered in performing list maintenance (e.g., returned election notices, returned jury summons, Postal Service NCOA information, house-to-house canvasses, etc.)?
Election notices, postal services and NCOA
39. What process is used to perform list maintenance? (e.g., is the process electronic or manual)
Manual and electronic

40. Who is responsible for list maintenance (e.g., state or locality)?
County Clerk
41. How does your State treat voters who (a) have been convicted of a felony, (b) are serving a sentence of incarceration for conviction of a felony, and (c) are serving a term of probation following being convicted of a felony?
- (a) Convicted of a felony
Can not vote until time has been served, all debts have been paid, and off of probation
- (b) Serving a sentence of incarceration for conviction of a felony
Can not vote until time has been served, all debts have been paid, and off of probation
- (c) Serving a term of probation following being convicted of a felony
Can not vote until time has been served, all debts have been paid, and off of probation

NVRA AND HAVA PROVISIONS:

Please respond to the following questions in the space provided below.

42. Is your State subject to the National Voter Registration Act?
- Yes No
43. Has your State revised its state voter or mail voter registration form to include the citizenship and age questions required by HAVA?
- Yes No
44. How does your State treat applications where one or more of the HAVA mandated questions (citizenship and age) are not answered?
Application is returned to voter for correction

45. Total number of voter registration applications that were accepted and processed without the applicant completing the question “Are you a citizen of the United States of America?”

None

46. Total number of voter registration applications that were accepted and processed without the applicant completing the question “Will you be 18 years of age on or before election day?”

None

47. Has your State implemented the verification requirements of HAVA for new mail registrations?

Yes No

48. Has your State implemented the verification requirements of HAVA for all new registrations?

Yes No

49. How does your State verify voter registration applications (e.g., tracking the return of disposition notices, checks against drivers license and social security administration records, etc.)?

Tracking the return of disposition notices

50. Has your State implemented a statewide voter registration database?

Yes No

If the answer is no, when will your State implement a statewide voter registration database and what progress has been made toward achieving that implementation?

Does the database or any solicitation for such a database include linking disability and social service agencies to the database in a similar manner as the state department of motor vehicles?

- Yes No

VOTER REGISTRATION DRIVES:

Please respond to the following questions in the blanks provided below.

51. Does your State allow outside groups to conduct voter registration drives and submit the voter registration applications to the local registration official for processing?

- Yes No

52. How does your State manage the number of applications given to the outside group and the number and timing of the return of those forms by the outside registration group?

Applications must be submitted to the County Clerks office 20 days before an election. Our office supplies up to 100 voter registration applications per person.

53. Does your State use serial numbers on voter registration applications given to outside groups and organizations in order to be able to identify which group or organization handled completed applications that are received by State and local officials?

- Yes No

54. Does your State permit agents of outside groups to be paid compensation for registering voters?

- Yes No

If so, may the agent be paid on the basis of the number of voter registrations submitted?

- Yes No

If payment of a voter registration is prohibited, what is the penalty for violating the prohibition?

Misdemeanor and/or \$5,000 fine

PUBLIC INFORMATION:

Please respond to the following questions in the blanks provided below.

55. Are voter registration records public information?

Yes No

56. Are voter registrations available for sale to the public?

Yes No

Instructions:

Please answer every question. Do not leave any questions blank. The appropriate answer may be "0", "none", or "N/A". This survey seeks information only from the State level.