

UNITED STATES ELECTION ASSISTANCE COMMISSION



VOTER REGISTRATION SURVEY

The following form should be completed on-line or in electronic format. Completed forms should be returned to the United States Election Assistance Commission via email to [Survey Response@eac.gov](mailto:SurveyResponse@eac.gov) on or before March 31, 2005.

Please complete all of the fields below. Specific instructions relative to certain fields are found at the end of this form. If your question or concern is not answered in the instructions section of this form, please contact Brian Hancock at 202-566-3100.

RESPONDENT INFORMATION:		
Name of the responding State: Commonwealth of Virginia	Date response is submitted: March 30, 2005	
Name of responding official: Garry E. Ellis	Title of responding official: NVRA/Voter Registration Coordinator	
Address of responding official: 200 N 9th Street Room 101 Richmond, VA 23219	Email Address: garry.ellis@sbe.virginia.gov	
	Phone Number: 804-864-8910	Fax Number: 804-371-0194

TOTAL VOTER REGISTRATION:
Please respond to the following questions in the space provided below.

1. Total number of registered voters (active) at the time of the close of registration for the 2002 Federal general election
4,058,324
2. Total number of registered voters (inactive) at the time of the close of registration for the 2002 Federal general election
Registration statistics were not retained by active/inactive status in 2002.

3. Total number of registered voters (active) at the time of the close of polls for the 2004 Federal general election (November 2, 2004)
4,179,304
4. Total number of registered voters (inactive) at the time of the close of polls for the 2004 Federal general election (November 2, 2004)
336,371
5. Total number of registered voters who were determined to be eligible to vote in the November 2, 2004 election through the provisional voting process.
728
6. Were there any voter registration applications received prior to the deadline for registering to vote in the November 2, 2004 election that were not processed in time for the election?
- Yes No

VOTER REGISTRATION OFFICIALS:

Please respond to the following questions in the space provided below.

7. Identify the local election official primarily responsible for registering voters.
Local General Registrar
8. Identify each and every other state or local government office or agency that conducts voter registration including (a) motor vehicle offices, (b) all offices that provide public assistance that are mandated as registration sites by NVRA, (c) all offices that provide state-funded programs primarily serving persons with disabilities, (d) all Armed Forces recruitment offices, and (e) all other agencies designated by the State.
- The following web link identifies all state and local government offices and agencies that conduct voter registration: http://www.sbe.state.va.us/VotRegServ/NVRA/voter_registration_information.htm

9. Identify whether voter registration forms are received by local registration officials or state registration officials.
- Local State Both
10. Identify whether voter registration forms are processed by local registration officials or state registration officials.
- Local State Both
11. Total number of election jurisdictions conducting voter registration
134
12. Total number of jurisdictions identified in question 11 that provided information for this survey
134

VOTER REGISTRATION APPLICATIONS:

Please respond to the following questions in the space provided below.

13. Total number of voter registration applications received from all sources during the period from the close of registration for the November 2002 federal election until the close of registration for the November 2004 Federal election
1,230,233
14. Total number of **mail** voter registration applications (including state, federal, and military or overseas forms that are accepted) received during the period from the close of registration for the November 2002 Federal election until the close of registration for the November 2004 Federal election
297,048
15. Total number of voter registration applications received **in person in the clerk or voter registrars' office** during the period from the close of registration for the November 2002 Federal election until the close of registration for the November 2004 Federal election
144,613

16. Total number voter registration applications received from each voter registration agency, including (1) motor vehicle offices, (2) all public assistance agencies that are mandated as registration sites by NVRA, (3) all offices that provide state-funded programs primarily serving persons with disabilities, (4) all Armed Forces recruitment offices, and (5) all other agencies designated by the State (those identified in response to question 8), during the period from the close of registration for the November 2002 Federal election until the close of registration for the November 2004 Federal general election

Motor Vehicle Offices - 915,870

Offices that provide Public Assistance - 8807

Offices the provide State-funded programs primarily serving persons with disabilities - 1638

Armed Forces recruitment offices - 2524

Other agencies designated by the State - 4346

17. Total number of voter registration applications identified in response to questions 14 – 17 that were **changes of address, name or party**
328,579

18. Total number of voter registration applications identified in response to questions 14-17 that were **duplicates** of other valid voter registrations
124,565

19. Total number of voter registration applications identified in response to question 13 that were invalid or rejected (other than duplicates)
91,730

20. How are voter registration applications transferred from other voter registration agencies (see question 16) to the official responsible for voter registration? (i.e. email, VPN, tape, disk, mail, fax)
Mail, Courier, Hand Delivery

21. What, if any, training is provided to employees of voter registration agencies on the voter registration process?

Annual training is provided as required by NVRA. Specific topics are determined by input from agencies and information received from agencies.

22. Identify any restrictions on the acceptance of voter registration applications such as paper weight, fax, electronic, mail (for non-NVRA states), batch, third-party delivery, etc.

No Faxed Voter Registration Applications & No Electronic Signatures

23. Total number of new valid registrations added to the voter registration lists between the 2002 and 2004 Federal general elections

608,524

PROCESSING VOTER REGISTRATION APPLICATIONS:

Please respond to the following questions in the space provided below.

24. How are voter registration applications maintained (e.g., paper or computerized)?

Paper Computerized Other

If Other is selected, please specify the method of maintaining records.

The information is entered into a statewide database (VVRS), the paper applications is filed alphabetically.

25. How does the registration official check for duplicate registrations?

The VVRS identifies those applications entered by social security number for duplicates.

26. Does your State check for duplicate voter registrations across state lines?

Yes No

27. What type of number is used as a voter registration number (e.g., social security number, unique identifier)? If a unique identifier is used, please identify what method is used for assigning the identified (e.g., random, combination of county number and other number)

- Social Security Number (4 digits) Driver's License Number
 Social Security Number (9 digits) Unique Identifier
 Other

28. Are applicants who are rejected notified of the rejection and reason for rejection?

- Yes No

LIST MAINTENANCE:

Please respond to the following questions in the space provided below.

29. How many removal notices (Section 8(d)(2) confirmation notices) were sent between the close of registration for the November 2002 election and November 2, 2004?

377,626

30. How many responses were received to the confirmation notices identified in response to question 29?

Not retained

31. How many voters were moved to the inactive list?

528,183

32. How many voters were ultimately removed from the voter rolls between the close of registration for the November 2002 election and November 2, 2004?

460,662

33. How many voters were removed from the voter rolls between the close of registration for the November 2002 election and November 2, 2004 because of the **death of the voter**?
71,674
34. How many voters were removed from the voter rolls between the close of registration for the November 2002 election and November 2, 2004 due to **failure to vote in two consecutive federal general elections**?
275,984
35. How many voters were removed from the voter rolls between the close of registration for the November 2002 election and November 2, 2004 because the **voter requested to be removed**?
6,214
36. How many voters were moved from the voter rolls between the close of registration for the November 2002 election and November 2, 2004 because of **disqualifying felony convictions**?
14,370
37. How many voters were removed from the voter rolls between the close of registration for the November 2002 election and November 2, 2004 for reasons other than those set forth in questions 33 – 36? Please specify the reason for the removal.
92,420
38. What sources of data are considered in performing list maintenance (e.g., returned election notices, returned jury summons, Postal Service NCOA information, house-to-house canvasses, etc.)?
Postal Service NCOA information
39. What process is used to perform list maintenance? (e.g., is the process electronic or manual)
Electronic

40. Who is responsible for list maintenance (e.g., state or locality)?
State & Localities
41. How does your State treat voters who (a) have been convicted of a felony, (b) are serving a sentence of incarceration for conviction of a felony, and (c) are serving a term of probation following being convicted of a felony?
- (a) Convicted of a felony
Current voters are removed for felony conviction, unless civil rights have been restored by the appropriate authority. Applicants are denied voter registration due to felony conviction
- (b) Serving a sentence of incarceration for conviction of a felony
Same as above
- (c) Serving a term of probation following being convicted of a felony
Same as above

NVRA AND HAVA PROVISIONS:

Please respond to the following questions in the space provided below.

42. Is your State subject to the National Voter Registration Act?
- Yes No
43. Has your State revised its state voter or mail voter registration form to include the citizenship and age questions required by HAVA?
- Yes No
44. How does your State treat applications where one or more of the HAVA mandated questions (citizenship and age) are not answered?
Applications denied unless individual is currently registered in a Virginia City or County.

45. Total number of voter registration applications that were accepted and processed without the applicant completing the question “Are you a citizen of the United States of America?”

None

46. Total number of voter registration applications that were accepted and processed without the applicant completing the question “Will you be 18 years of age on or before election day?”

None

47. Has your State implemented the verification requirements of HAVA for new mail registrations?

Yes No

48. Has your State implemented the verification requirements of HAVA for all new registrations?

Yes No

49. How does your State verify voter registration applications (e.g., tracking the return of disposition notices, checks against drivers license and social security administration records, etc.)?

As of Jan 1, 2006 the statewide database will run check through DMV which checks through SSA.

50. Has your State implemented a statewide voter registration database?

Yes No

If the answer is no, when will your State implement a statewide voter registration database and what progress has been made toward achieving that implementation?

Does the database or any solicitation for such a database include linking disability and social service agencies to the database in a similar manner as the state department of motor vehicles?

- Yes No

VOTER REGISTRATION DRIVES:

Please respond to the following questions in the blanks provided below.

51. Does your State allow outside groups to conduct voter registration drives and submit the voter registration applications to the local registration official for processing?

- Yes No

52. How does your State manage the number of applications given to the outside group and the number and timing of the return of those forms by the outside registration group?

In accordance with Title 24.2 of the Code of Virginia all organization are advised both verbally and in writing of the responsibility of returning signed applications in a timely manner (15 days of receipt), and of the penalty for failing to do so. The amount of applications given is determined on an individual basis.

53. Does your State use serial numbers on voter registration applications given to outside groups and organizations in order to be able to identify which group or organization handled completed applications that are received by State and local officials?

- Yes No

54. Does your State permit agents of outside groups to be paid compensation for registering voters?

- Yes No

If so, may the agent be paid on the basis of the number of voter registrations submitted?

- Yes No

If payment of a voter registration is prohibited, what is the penalty for violating the prohibition?

There is no provision within the Code of Virginia Election Laws governing this issue.

PUBLIC INFORMATION:

Please respond to the following questions in the blanks provided below.

55. Are voter registration records public information?

Yes No

56. Are voter registrations available for sale to the public?

Yes No

Instructions:

Please answer every question. Do not leave any questions blank. The appropriate answer may be "0", "none", or "N/A". This survey seeks information only from the State level.