

UNITED STATES ELECTION ASSISTANCE COMMISSION



VOTER REGISTRATION SURVEY

The following form should be completed on-line or in electronic format. Completed forms should be returned to the United States Election Assistance Commission via email to Survey_Response@eac.gov on or before March 31, 2005.

Please complete all of the fields below. Specific instructions relative to certain fields are found at the end of this form. If your question or concern is not answered in the instructions section of this form, please contact Brian Hancock at 202-566-3100.

RESPONDENT INFORMATION:		
Name of the responding State: Indiana	Date response is submitted: March 18, 2005	
Name of responding official: Joseph McLain and Lori Hershberger-Clark	Title of responding official: HAVA Administrator and IED Special Project Coordinator	
Address of responding official: Indiana Secretary of State Todd Rokita 302 West Washington Street, Room E-111 Indianapolis, Indiana 46204	Email Address: havaadministrator@sos.IN.gov	
	Phone Number: 317.234.8683	Fax Number: 317.233.3675

TOTAL VOTER REGISTRATION:

Please respond to the following questions in the space provided below.

1. Total number of registered voters (active) at the time of the close of registration for the 2002 Federal general election.
4,008,636
2. Total number of registered voters (inactive) at the time of the close of registration for the 2002 Federal general election.
This information is not currently collected by the state of Indiana.
3. Total number of registered voters (active) at the time of the close of polls for the 2004 Federal general election (November 2, 2004).
4,296,602
4. Total number of registered voters (inactive) at the time of the close of polls for the 2004 Federal general election (November 2, 2004).
This information is not currently collected by the state of Indiana.
5. Total number of registered voters who were determined to be eligible to vote in the November 2, 2004 election through the provisional voting process.
All voters are eligible to vote with a provisional ballot. Only voters that meet certain requirements have those ballots counted. There were approximately 4,892 provisional ballots cast and 713 were counted (please note: not all election jurisdictions reported provisional ballot totals). Indiana had a total of 2,512,142 ballots counted for the November 2, 2004 election.
6. Were there any voter registration applications received prior to the deadline for registering to vote in the November 2, 2004 election that were not processed in time for the election?
No

VOTER REGISTRATION OFFICIALS:

Please respond to the following questions in the space provided below.

7. Identify the local election official primarily responsible for registering voters.

In most counties, the Circuit Court Clerk is responsible. However, larger counties have a separate Board of Voter Registration.

8. Identify each and every other state or local government office or agency that conducts voter registration including (a) motor vehicle offices, (b) all offices that provide public assistance that are mandated as registration sites by NVRA, (c) all offices that provide state-funded programs primarily serving persons with disabilities, (d) all Armed Forces recruitment offices, and (e) all other agencies designated by the State.

Bureau of Motor Vehicles, Family and Social Services Administration, Department of Health, Division of Workforce Development, Secretary of State, Election Division, schools, libraries, Town Clerk-Treasurers, township offices.

9. Identify whether voter registration forms are received by local registration officials or state registration officials.

Both

10. Identify whether voter registration forms are processed by local registration officials or state registration officials.

Local

11. Total number of election jurisdictions conducting voter registration.

92

12. Total number of jurisdictions identified in question 11 that provided information for this survey.

92

VOTER REGISTRATION APPLICATIONS:

Please respond to the following questions in the space provided below.

13. Total number of voter registration applications received from all sources during the period from the close of registration for the November 2002 federal election until the close of registration for the November 2004 Federal election.

1,056,323

14. Total number of mail voter registration applications (including state, federal, and military or overseas forms that are accepted) received during the period from the close of registration for the November 2002 Federal election until the close of registration for the November 2004 Federal election.

187,741

15. Total number of voter registration applications received in person in the clerk or voter registrars' office during the period from the close of registration for the November 2002 Federal election until the close of registration for the November 2004 Federal election.

181,257

16. Total number voter registration applications received from each voter registration agency, including (1) motor vehicle offices, (2) all public assistance agencies that are mandated as registration sites by NVRA, (3) all offices that provide state-funded programs primarily serving persons with disabilities, (4) all Armed Forces recruitment offices, and (5) all other agencies designated by the State (those identified in response to question 8), during the period from the close of registration for the November 2002 Federal election until the close of registration for the November 2004 Federal general election.

Motor Vehicle Offices: **420,277**

Offices that provide Public Assistance: **15,071**

Offices the provide State-funded programs: **15,443**

primarily serving persons with disabilities: **2,924**
Armed Forces recruitment offices: **3,894**
Other agencies designated by the State: **114,446**

17. Total number of voter registration applications identified in response to questions 14 – 17 that were changes of address, name or party.
396,252

18. Total number of voter registration applications identified in response to questions 14-17 that were duplicates of other valid voter registrations.
27,512

19. Total number of voter registration applications identified in response to question 13 that were invalid or rejected (other than duplicates).
9,935

20. How are voter registration applications transferred from other voter registration agencies (see question 16) to the official responsible for voter registration? (i.e. email, VPN, tape, disk, mail, fax).
Hand delivered and mailed (with the exception of certain military voters).

21. What, if any, training is provided to employees of voter registration agencies on the voter registration process?
Indiana Election Administrator's Annual Conference, Indiana Voter Registration Association conferences, Indiana Association of Circuit Court Clerks conferences, local voter registration office training, and the HAVA Training and Education videos.

22. Identify any restrictions on the acceptance of voter registration applications such as paper weight, fax, electronic, mail (for non-NVRA states), batch, third-party delivery, etc.
Before an application is valid, it must have an original signature. Faxed applications are accepted for certain military voters.

23. Total number of new valid registrations added to the voter registration lists between the 2002 and 2004 Federal general elections.
472,331 (However, there was a net increase in registration records of 286,966.)

PROCESSING VOTER REGISTRATION APPLICATIONS: Please respond to the following questions in the space provided below.

24. How are voter registration applications maintained (e.g., paper or computerized)?
Paper and Other

If Other is selected, please specify the method of maintaining records.
Registrations are scanned into VR databases in counties with the ability, although the paper original is maintained throughout.

25. How does the registration official check for duplicate registrations?
An annual duplicate elimination project is conducted using voter registration information from all 92 counties by the Indiana Election Division.

26. Does your State check for duplicate voter registrations across state lines?
No

27. What type of number is used as a voter registration number (e.g., social security number, unique identifier)? If a unique identifier is used, please identify what method is used for assigning the identified (e.g., random, combination of county number and other number).
Social Security Number (4 digits), Driver's License Number, Unique Identifier, Other

28. Are applicants who are rejected notified of the rejection and reason for rejection?

Yes

LIST MAINTENANCE:

Please respond to the following questions in the space provided below.

29. How many removal notices (Section 8(d)(2) confirmation notices) were sent between the close of registration for the November 2002 election and November 2, 2004?

Unknown

30. How many responses were received to the confirmation notices identified in response to question 29?

Unknown

31. How many voters were moved to the inactive list?

Unknown

32. How many voters were ultimately removed from the voter rolls between the close of registration for the November 2002 election and November 2, 2004?

Unknown

33. How many voters were removed from the voter rolls between the close of registration for the November 2002 election and November 2, 2004 because of the death of the voter?

Unknown

34. How many voters were removed from the voter rolls between the close of registration for the November 2002 election and November 2, 2004 due to failure to vote in two consecutive federal general elections?

Unknown

35. How many voters were removed from the voter rolls between the close of registration for the November 2002 election and November 2, 2004 because the voter requested to be removed?

Unknown

36. How many voters were moved from the voter rolls between the close of registration for the November 2002 election and November 2, 2004 because of disqualifying felony convictions?

Unknown

37. How many voters were removed from the voter rolls between the close of registration for the November 2002 election and November 2, 2004 for reasons other than those set forth in questions 33 – 36? Please specify the reason for the removal.

Unknown

38. What sources of data are considered in performing list maintenance (e.g., returned election notices, returned jury summons, Postal Service NCOA information, house-to-house canvasses, etc.)?

returned election notices, returned jury notices, USPS NCOA information, SSA death list information

39. What process is used to perform list maintenance? (e.g., is the process electronic or manual)

Electronic

40. Who is responsible for list maintenance (e.g., state or locality)?

Both the state and localities perform list maintenance activities, however, only the locality is responsible for maintaining an accurate list.

41. How does your State treat voters who (a) have been convicted of a felony, (b) are serving a sentence of incarceration for conviction of a felony, and (c) are serving a term of probation following being convicted of a felony?

- (a) Convicted of a felony **Removed from voter list**
(b) Serving a sentence of incarceration for conviction of a felony **Removed from voter list**
(c) Serving a term of probation following being convicted of a felony **Allowed to re-register on own volition**

NVRA AND HAVA PROVISIONS:

Please respond to the following questions in the space provided below.

42. Is your State subject to the National Voter Registration Act?

Yes

43. Has your State revised its state voter or mail voter registration form to include the citizenship and age questions required by HAVA?

Yes

44. How does your State treat applications where one or more of the HAVA mandated questions (citizenship and age) are not answered?

Returned to voter and treated as an incomplete registration.

45. Total number of voter registration applications that were accepted and processed without the applicant completing the question "Are you a citizen of the United States of America?"

None

46. Total number of voter registration applications that were accepted and processed without the applicant completing the question "Will you be 18 years of age on or before election day?"

None

47. Has your State implemented the verification requirements of HAVA for new mail registrations?

Yes

48. Has your State implemented the verification requirements of HAVA for all new registrations?

No

49. How does your State verify voter registration applications (e.g., tracking the return of disposition notices, checks against drivers license and social security administration records, etc.)?

Following the processing of a new voter registration application, an acknowledgement card is sent to the address the voter used as the registration address. If it is not returned by the USPS, the local election jurisdiction assumes the voter received it and the registration is considered valid and active.

50. Has your State implemented a statewide voter registration database?

No

If the answer is no, when will your State implement a statewide voter registration database and what progress has been made toward achieving that implementation?

Development is almost complete, a UAT and Pilot county phase will commence this Spring, and the state and all 92 counties will go live during the late Summer months.

Does the database or any solicitation for such a database include linking disability and social service agencies to the database in a similar manner as the state department of motor vehicles?

No

VOTER REGISTRATION DRIVES:

Please respond to the following questions in the blanks provided below.

51. Does your State allow outside groups to conduct voter registration drives and submit the voter registration applications to the local registration official for processing?

Yes

52. How does your State manage the number of applications given to the outside group and the number and timing of the return of those forms by the outside registration group?

N/A

53. Does your State use serial numbers on voter registration applications given to outside groups and organizations in order to be able to identify which group or organization handled completed applications that are received by State and local officials?

No

54. Does your State permit agents of outside groups to be paid compensation for registering voters?

Yes

If so, may the agent be paid on the basis of the number of voter registrations submitted?

Yes

If payment of a voter registration is prohibited, what is the penalty for violating the prohibition?

N/A

PUBLIC INFORMATION:

Please respond to the following questions in the blanks provided below.

55. Are voter registration records public information?

Yes

56. Are voter registrations available for sale to the public?

Yes and No. Since voter registration records are public information, if a citizen requests the document and a copy of the document at the county level, they could be charged for the copy. The state compiles an electronic list of all registered voters for sale only to certain groups as defined by state statute.

Instructions:

Please answer every question. Do not leave any questions blank. The appropriate answer may be "0", "none", or "N/A". This survey seeks information only from the State level.