

UNITED STATES ELECTION ASSISTANCE COMMISSION



VOTER REGISTRATION SURVEY

The following form should be completed on-line or in electronic format. Completed forms should be returned to the United States Election Assistance Commission via email to [Survey\\_Response@eac.gov](mailto:Survey_Response@eac.gov) on or before March 31, 2005.

Please complete all of the fields below. Specific instructions relative to certain fields are found at the end of this form. If your question or concern is not answered in the instructions section of this form, please contact Brian Hancock at 202-566-3100.

<b>RESPONDENT INFORMATION:</b>		
Name of the responding State:	Date response is submitted:	
Name of responding official:	Title of responding official:	
Address of responding official:	Email Address:	
	Phone Number:	Fax Number:

**TOTAL VOTER REGISTRATION:**  
Please respond to the following questions in the space provided below.

1. Total number of registered voters (active) at the time of the close of registration for the 2002 Federal general election
  
2. Total number of registered voters (inactive) at the time of the close of registration for the 2002 Federal general election

3. Total number of registered voters (active) at the time of the close of polls for the 2004 Federal general election (November 2, 2004)
  
4. Total number of registered voters (inactive) at the time of the close of polls for the 2004 Federal general election (November 2, 2004)
  
5. Total number of registered voters who were determined to be eligible to vote in the November 2, 2004 election through the provisional voting process.
  
6. Were there any voter registration applications received prior to the deadline for registering to vote in the November 2, 2004 election that were not processed in time for the election?

Yes

No

**VOTER REGISTRATION OFFICIALS:**

**Please respond to the following questions in the space provided below.**

7. Identify the local election official primarily responsible for registering voters.
  
8. Identify each and every other state or local government office or agency that conducts voter registration including (a) motor vehicle offices, (b) all offices that provide public assistance that are mandated as registration sites by NVRA, (c) all offices that provide state-funded programs primarily serving persons with disabilities, (d) all Armed Forces recruitment offices, and (e) all other agencies designated by the State.

9. Identify whether voter registration forms are received by local registration officials or state registration officials.

Local State Both

10. Identify whether voter registration forms are processed by local registration officials or state registration officials.

Local State Both

11. Total number of election jurisdictions conducting voter registration

12. Total number of jurisdictions identified in question 11 that provided information for this survey

**VOTER REGISTRATION APPLICATIONS:**  
Please respond to the following questions in the space provided below.

13. Total number of voter registration applications received from all sources during the period from the close of registration for the November 2002 federal election until the close of registration for the November 2004 Federal election
14. Total number of **mail** voter registration applications (including state, federal, and military or overseas forms that are accepted) received during the period from the close of registration for the November 2002 Federal election until the close of registration for the November 2004 Federal election
15. Total number of voter registration applications received **in person in the clerk or voter registrars' office** during the period from the close of registration for the November 2002 Federal election until the close of registration for the November 2004 Federal election

16. Total number voter registration applications received from each voter registration agency, including (1) motor vehicle offices, (2) all public assistance agencies that are mandated as registration sites by NVRA, (3) all offices that provide state-funded programs primarily serving persons with disabilities, (4) all Armed Forces recruitment offices, and (5) all other agencies designated by the State (those identified in response to question 8), during the period from the close of registration for the November 2002 Federal election until the close of registration for the November 2004 Federal general election

Motor Vehicle Offices

Offices that provide Public Assistance

Offices the provide State-funded programs primarily serving persons with disabilities

Armed Forces recruitment offices

Other agencies designated by the State

17. Total number of voter registration applications identified in response to questions 14 – 17 that were **changes of address, name or party**
18. Total number of voter registration applications identified in response to questions 14-17 that were **duplicates** of other valid voter registrations
19. Total number of voter registration applications identified in response to question 13 that were invalid or rejected (other than duplicates)
20. How are voter registration applications transferred from other voter registration agencies (see question 16) to the official responsible for voter registration? (i.e. email, VPN, tape, disk, mail, fax)

21. What, if any, training is provided to employees of voter registration agencies on the voter registration process?
22. Identify any restrictions on the acceptance of voter registration applications such as paper weight, fax, electronic, mail (for non-NVRA states), batch, third-party delivery, etc.
23. Total number of new valid registrations added to the voter registration lists between the 2002 and 2004 Federal general elections

**PROCESSING VOTER REGISTRATION APPLICATIONS:  
Please respond to the following questions in the space provided below.**

24. How are voter registration applications maintained (e.g., paper or computerized)?

Paper

Computerized

Other

If Other is selected, please specify the method of maintaining records.

25. How does the registration official check for duplicate registrations?

26. Does your State check for duplicate voter registrations across state lines?

Yes

No

27. What type of number is used as a voter registration number (e.g., social security number, unique identifier)? If a unique identifier is used, please identify what method is used for assigning the identified (e.g., random, combination of county number and other number)

Social Security Number (4 digits)

Driver's License Number

Social Security Number (9 digits)

Unique Identifier

Other

28. Are applicants who are rejected notified of the rejection and reason for rejection?

Yes

No

**LIST MAINTENANCE:**

**Please respond to the following questions in the space provided below.**

29. How many removal notices (Section 8(d)(2) confirmation notices) were sent between the close of registration for the November 2002 election and November 2, 2004?

30. How many responses were received to the confirmation notices identified in response to question 29?

31. How many voters were moved to the inactive list?

32. How many voters were ultimately removed from the voter rolls between the close of registration for the November 2002 election and November 2, 2004?

33. How many voters were removed from the voter rolls between the close of registration for the November 2002 election and November 2, 2004 because of the **death of the voter**?
34. How many voters were removed from the voter rolls between the close of registration for the November 2002 election and November 2, 2004 due to **failure to vote in two consecutive federal general elections**?
35. How many voters were removed from the voter rolls between the close of registration for the November 2002 election and November 2, 2004 because the **voter requested to be removed**?
36. How many voters were moved from the voter rolls between the close of registration for the November 2002 election and November 2, 2004 because of **disqualifying felony convictions**?
37. How many voters were removed from the voter rolls between the close of registration for the November 2002 election and November 2, 2004 for reasons other than those set forth in questions 33 – 36? Please specify the reason for the removal.
38. What sources of data are considered in performing list maintenance (e.g., returned election notices, returned jury summons, Postal Service NCOA information, house-to-house canvasses, etc.)?
39. What process is used to perform list maintenance? (e.g., is the process electronic or manual)

40. Who is responsible for list maintenance (e.g., state or locality)?
41. How does your State treat voters who (a) have been convicted of a felony, (b) are serving a sentence of incarceration for conviction of a felony, and (c) are serving a term of probation following being convicted of a felony?
- (a) Convicted of a felony
- (b) Serving a sentence of incarceration for conviction of a felony
- (c) Serving a term of probation following being convicted of a felony

**NVRA AND HAVA PROVISIONS:**  
**Please respond to the following questions in the space provided below.**

42. Is your State subject to the National Voter Registration Act?
- Yes                      No
43. Has your State revised its state voter or mail voter registration form to include the citizenship and age questions required by HAVA?
- Yes                      No
44. How does your State treat applications where one or more of the HAVA mandated questions (citizenship and age) are not answered?



45. Total number of voter registration applications that were accepted and processed without the applicant completing the question “Are you a citizen of the United States of America?”
46. Total number of voter registration applications that were accepted and processed without the applicant completing the question “Will you be 18 years of age on or before election day?”
47. Has your State implemented the verification requirements of HAVA for new mail registrations?
- Yes                      No
48. Has your State implemented the verification requirements of HAVA for all new registrations?
- Yes                      No
49. How does your State verify voter registration applications (e.g., tracking the return of disposition notices, checks against drivers license and social security administration records, etc.)?
50. Has your State implemented a statewide voter registration database?

Yes                      No

If the answer is no, when will your State implement a statewide voter registration database and what progress has been made toward achieving that implementation?

Does the database or any solicitation for such a database include linking disability and social service agencies to the database in a similar manner as the state department of motor vehicles?

Yes

No

**VOTER REGISTRATION DRIVES:**

**Please respond to the following questions in the blanks provided below.**

51. Does your State allow outside groups to conduct voter registration drives and submit the voter registration applications to the local registration official for processing?

Yes

No

52. How does your State manage the number of applications given to the outside group and the number and timing of the return of those forms by the outside registration group?

53. Does your State use serial numbers on voter registration applications given to outside groups and organizations in order to be able to identify which group or organization handled completed applications that are received by State and local officials?

Yes

No

54. Does your State permit agents of outside groups to be paid compensation for registering voters?

Yes

No

If so, may the agent be paid on the basis of the number of voter registrations submitted?

Yes

No

If payment of a voter registration is prohibited, what is the penalty for violating the prohibition?

**PUBLIC INFORMATION:**

**Please respond to the following questions in the blanks provided below.**

55. Are voter registration records public information?

Yes

No

56. Are voter registrations available for sale to the public?

Yes

No

**Instructions:**

Please answer every question. Do not leave any questions blank. The appropriate answer may be "0", "none", or "N/A". This survey seeks information only from the State level.